

## STATEMENT OF WORK Cover Crop (340) West Virginia

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

### DESIGN

---

#### Deliverables:

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client
  - c. List all required and/or facilitating practices
  - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Planting dates
    - ii. Site and seedbed preparation
    - iii. Soil amendments required
    - iv. Species selection and seeding rates
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits. Plans and specifications shall be developed in accordance with the requirements of conservation practice standard Cover Crop (Code 340).
3. Operation and maintenance plan
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
5. Design modifications during application as required

**Note:** Design of practice will be in compliance with practice standard and applicable criteria for the appropriate purpose(s). Practice specification will include the information listed in the "Plans and Specifications" and "Operation and Maintenance" section of the conservation practice standard. The design will document the client's decisions using narrative and/or job sheet.

### INSTALLATION

---

#### Deliverables

1. Pre-application conference with client
2. Verification that client has obtained required permits
3. Application guidance as needed
4. Facilitate and implement required design modifications with client and original designer
5. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during application
6. Certification that the application process and materials meets design and permit requirements

**Note:** Provide written documentation of any modification of the approved design. Certify that the modification meets practice standard on appropriate NRCS form and/or letter of certification as applicable. At a minimum, documentation will include quantities and amounts. The location of the applied practice will be identified on the conservation plan map for non-structural practices.

### CHECK OUT

---

#### Deliverables

1. Records of application
  - a. Extent of practice units applied
  - b. Actual materials used
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits
3. Progress reporting

**Note:** Meet with client to review practice operation and maintenance. Certify the conservation practice has been installed according to practice design and specifications using a letter of certification or appropriate NRCS form.

**STATEMENT OF WORK**  
**Cover Crop (340)**  
**West Virginia**

**REFERENCES**

---

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard Cover Crop - 340
- NRCS National Agronomy Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- Agronomy Guide. The Pennsylvania State University, College of Agriculture-Extension Service, University Park Pa. (<http://AgGuide.agronomy.psu.edu>)
- Appropriate Technology Transfer for Rural Areas (ATTRA), Fayetteville, AK. (<http://www.attra.org>)